



Date Received by ESO: _____

APPLICANT INFORMATION

Name: _____

Mailing Address: _____

Street

Apt #

City

State

Zip Code

Phone (Home): _____

Phone (Cell): _____

Phone (Work): _____

Preferred Phone Number: Home Cell Work

E-mail: _____

Date of Birth: _____

Are you presently a student? Yes No

If yes, what school do you attend? _____

Area of study: _____

Are you presently employed? Yes No

If yes, where? _____

Job title: _____

SKILLS AND EXPERIENCE

Why would you like to volunteer at Elgin Symphony Orchestra?

Please submit completed application to Elgin Symphony Orchestra administrative office

Mailing Address: Elgin Symphony Orchestra, 20 DuPage Court, Elgin, IL 60120

Email: boxoffice@elginsymphony.org Fax: 847-888-0400



What skills, talents, or expertise can you offer Elgin Symphony Orchestra?

Please list other trainings and/or educational experiences that relate to volunteering with Elgin Symphony Orchestra:

If you have volunteered with other organizations, please describe your volunteer work below.

Name of Organization: _____

Dates of Service: _____

Volunteer Position Title: _____

Description of Duties: _____

Name of Organization: _____

Dates of Service: _____

Volunteer Position Title: _____

Description of Duties: _____

Please indicate the times and/or days that you may be available to volunteer:

- Weekday mornings*
- Weekday afternoons*
- Weekday evenings*
- Weekend days*
- Weekend evenings*

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Please let us know what some of your other personal skills and experiences are by checking the box next to each area in which you have experience.

Fundraising

- Soliciting in-kind donations
- Event committee experience
- Non-profit board experience
- Other: _____

Administrative

- Organizing records and files
- Expertise with computer programs (please list):

-
- General office assistance (phone calls, mailings, etc.)
 - Typing/data entry
 - Technology support
 - Other: _____

Concerts

- Distributing posters/rack cards two weeks prior to concerts
- Staffing and/or organizing concerts
- Will-call assistance (ticket pick-up)
- Ushering
- Other: _____

First Aid, CPR, or AED Certification

- I am First Aid Certified
- I am CPR Certified (cardiopulmonary resuscitation)
- I am AED Certified (automated external defibrillator)

To the best of my knowledge, I have provided Elgin Symphony Orchestra with information that is accurate and truthful.

Signature

Date

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